



ST PIUS X COLLEGE

CHATSWOOD

IMPORTANT NOTES on some official COLLEGE POLICIES and PROCEDURES* as they apply to students.

1. GROOMING

- a. Students are to wear regulation College uniform – all items and complete details available from the Uniform Shop. A Blazer is to be worn during terms Two and Three and at designated formal, whole school functions.
- b. Three significant elements are:
 - black leather shoes that take a shine;
 - shirts that can be done up at the collar and
 - shorts or trousers (in season) that sit at the waist with a plain dark belt.
- c. The regulation College rain jacket is part of uniform; it should be large enough to be worn over the College blazer and NOT instead of it.
- d. Hair must be clean, tidy, gel-less, of natural colour, even grade and of a style and length unlikely to cause comment. Students who cannot respond will be sent home until they remedy the problem or may be asked to wear alternate collar and tie.
- e. Visible jewellery (including piercing keepers), piercings and tattoos are prohibited.

2. TRAVEL

- a) Students are to come straight to school and go straight home; there is some leeway for Seniors.
- b) If wishing to access the Chatswood CBD on leave or business they must obtain an EXIT PASS supported by a parental letter of permission/request.
- c) Students must check the preconditions upon which School Opal Cards are issued. Breaches of some or any of these conditions may result in the withdrawal of the card by the College and/or the issuing agency.
- d) Common courtesy and Christian values dictate behaviour whilst travelling, e.g. giving up a seat for an adult etc. Students are our ambassadors in public and behaviour is checked by Senior Transport Monitors.
- e) Current policy is upon completion and lodgement of appropriate documents, Year 12s are permitted to drive (or in a legally limited number per vehicle be a regular passenger) in vehicles driven to and from school **ONLY, NOT** to excursions and similar College activities.

3. MEDICATION

The College clinic will **not** dispense non-prescribed/over the counter medications. Prescribed medications or self medication can be monitored. Parents must contact the Clinic Supervisor and relevant Year Coordinator in the first instance.

4. MOBILE PHONES and LIKE ELECTRONIC APPARATUS

Students' mobile phones and like apparatus must be turned off during regular College hours (excluding Year 12 out in the CBD at lunchtime) unless being used for legitimate educational, in-class purposes. At the personal level, if there is a need to use a phone/device, a student should gain prior approval from relevant Year Coordinator or negotiate permission with the teacher.

A reminder to all students that ICT devices and phones etc are not to be misused and that:

No photographic / other device is to be used on campus or elsewhere, to photograph / record any other student, staff, member of the school, or outside community, without permission, or good reason to do so eg in the interests of public safety. Permission of a responsible member of staff should be sought when using any photographic or recording device for any reason eg an educational purpose.

The College does not accept any responsibility for mobile phones or like apparatus that students bring to school. It is strongly recommended and encouraged that students (where able) leave their mobile phone or like apparatus in their secured locker during school hours.

5. YARD SUPERVISION

The College advises that formal before-school supervision begins at 8.30am in the College yard. Earlier arrivals must remain in the main yard. The College Office and switchboard remain open till 4.00pm (9411 4733).

The College is protected under the *Inclosed Lands Protection Act* and all visitors (including parents) must report to College Reception. Unauthorised entry during College operating hours is prohibited.

6. ADMISSION/PROGRESSION

Progression from year to year is not automatic and depends upon a student being of good standing and making sound academic progress. Students desirous of moving to Years 11 and 12 will be required to apply and re-enrol towards the end of Year 10.

The College reserves the rights to review admission, progression and enrolment status of any student at ANY time when/if circumstances warrant.

7. ANTI-BULLYING CARD

 <p>St Pius X College Anti Bullying Card</p> <p>➤ What are bullying behaviours?</p> <p>PHYSICAL: e.g. hitting, pushing, touching, kicking, vandalism VERBAL: e.g. yelling, swearing, name calling, gossip, threatening, ridiculing, put-downs EMOTIONAL: e.g. exclusion, hurting people's feelings, intimidation ICT: e.g. phone calls, texting, Cyber bullying</p>	<p>What can I do?</p> <ul style="list-style-type: none">▪ Ignore it!▪ Walk away▪ Tell them clearly to stop▪ Get help▪ Consider my behaviour - assert 'positive bystander' behaviour <p>➤ Who can I talk to if I'm being bullied? Report it and seek help from Senior Mentors, Homeroom Teachers, Guidance Co-ordinators, Counsellors, Deputy Principal</p> <p>What are the possible consequences of Bullying? Continued bullying/harassment or the use of violence will lead to SUSPENSION and OTHER CONSEQUENCES.</p>
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*These can be checked in full detail on the College website or contacting the relevant staff member responsible at the College.