

ENROLMENT CRITERIA AND PROCEDURE

Enrolment Criteria

All children of parents who are prepared to support the religious principles and ideals of this College are considered eligible for enrolment.

The College Enrolment Policy gives priority to enrolment applications in the following order:

1. Siblings of enrolled or attending students.

Priority is given to Sons of Old Boys.

- 2. Catholic students from the following Catholic Schools:
 - Applying for Years 5 & 7
 - ✓ Our Lady of Dolours, Chatswood
 - ✓ St Thomas', Willoughby
 - ✓ St Philip Neri, Northbridge
 - ✓ Our Lady of Good Counsel, Forestville
 - ✓ St Martin de Porres, Davidson
 - √ Holy Family, Lindfield
 - ✓ Corpus Christi, St Ives
 - ✓ Our Lady Help of Christians, Epping

Students from these schools get priority for interview.

Catholic students from the following Catholic Schools:

- Applying for Year 7
 - ✓ Our Lady of Perpetual Succour, West Pymble
 - ✓ Sacred Heart, Pymble

Students from these schools get priority for interview.

Catholic students get priority over non Catholic students.

Application for Enrolment for Years 5

Applications for students to attend the College for <u>Years 5 & 6 only</u> are **NOT** accepted. All offers of enrolment are offered on the expectation that the enrolment will cover the period from commencement to the completion of Year 12.

Application for Enrolment for Years 8-11

Enrolment applications for Years 8-11 are accepted, however, positions are subject to availability.

Application for Enrolment from Overseas Students

The College does <u>not</u> accept overseas students.

BASIS OF DISCRETION

The application of these priorities and considerations may be varied at the discretion of the Principal.

Enrolment Procedures

Expression of Interest – Contact List

To ensure the prospective applicants receive notice of when to enrol an <u>Expression of Interest</u> form is available online at <u>www.spx.nsw.edu.au</u> under the Enrolment section. There is no fee to lodge the Expression of Interest form. The Enrolment period takes place during March two years prior to the student's commencement. Completion of the Expression of Interest form does not constitute an enrolment nor a place on a waiting list.

Completing the Enrolment Application Form for the general intake Years 5 and 7

The College School Enrolment process begins two years prior to commencement.

Enrolment Application and Confirmation Fees

For current fees and conditions please see the Schedule of Fees found under the Enrolment heading at www.spx.nsw.edu.au

Enrolment Interviews

Every applicant for which a position is established is invited to attend an interview. Following interviews, successful applicants are asked to confirm their position with the confirmation fee. The confirmation fee is non-refundable and non-transferable should you wish to cancel or defer the enrolment.

Waiting List Information

Applicants who do not make the first round of offers are placed on a waiting list. Further offers are made as soon as places become available. Waiting lists are fluid. Offers can come as late as the beginning of the new school year. Please note: For the general intake Years of 5 and 7, unsuccessful applicants who are on a waiting list from the previous year who wish to be considered for the following year need to make a fresh application. The enrolment application fee will not apply and standard selection criteria will stand.

Application for Enrolment for Years 8-11

Interviews for these positions are held during Term 3 and 4 in the year prior to commencement. Please contact the Registrar's Office for an Application Form.

Additional Information

Open Day

Every year the College holds an Open Day in March. All prospective parents are urged to take advantage of this opportunity to meet the Principal, members of the Leadership Team, teachers and students and to inspect the facilities and resources of the College in Chatswood and Oxford Falls.

Policy Review

Last Reviewed: 30 May 2025

Approved by: College Council and College Leadership Team

Renewal Date:

