



**ST PIUS X COLLEGE**  
CHATSWOOD

## Junior School Teacher (Years 5-6)

The responsibilities in this Duty Statement are in addition to the requirements set out in the College's policies, and may be amended from time to time by the Principal or the College. This position will report directly to the Head of Junior School. The Junior School Teacher will positively and actively engage in a culture of professionalism with a focus on working with staff in the pursuit of articulated strategic goals and maintaining and lifting academic expectations of students.

Child Protection legislation requires that, as the preferred applicant of a position classified as child-related employment, you must meet the requirements of the Working with Children Check. Your appointment may be reviewed if information relating to any child-related offence is revealed.

### **Basic Role Purpose**

The Junior School Teacher is responsible for demonstrating commitment to the Catholic ethos of the College and supporting the development of virtues within its students.

The Junior School Teacher is responsible for the planning, preparation and teaching of courses and programs across all key learning areas to achieve specific outcomes for students within their class. The Teacher effectively engages students, and contributes to the pastoral care and cocurricular programs of the College.

### **Major Responsibilities and Accountabilities**

Duties of the position include, but are not limited to:

- provides the appropriate duty of care and supervision to the students in their charge;
- supports the continuing development of the College as a centre of quality teaching and learning, including:
  - creates a learning environment which stimulates learning and promotes and highly values excellence, where students are both challenged and supported, and want to learn;
  - develops courses and programs in harmony with the values and the educational purposes of the College and Junior School, and in cooperation with fellow teachers;
  - works collaboratively, sharing and developing teaching resources within the Junior School;
  - in consultation with the Head of Junior School and Junior School Coordinator, plans a consistent, coherent and relevant learning program covering all key learning areas including Religious Education, which fosters a purposeful progression in learning, and meets the specific needs, enrichment and learning styles of the students;
  - maintains accurate and complete records of courses and programs;
  - actively engages students in the planning and learning process, perceiving that learning is an active and collaborative venture, both between the teacher and students and the students

themselves – it is hands-on and exploratory, and provides for opportunities of creative and dramatic expression;

- integrates information skills into all learning and teaching, implementing Information Technology in the curriculum where appropriate;
- develops appropriate assessment procedures and modes of reporting assessment in consultation with fellow members of staff;
- as a member of a professional academic team, ensures that reports are neat, accurate, and meet deadlines;
- uses a range of assessment and evaluating techniques regularly and fairly;
- supports the Head of Junior School in developing a coordinated and integrated Pastoral Care and discipline system within the College, and participates with others to run appropriate pastoral programs for students;
- participates enthusiastically in the general and daily life of the College, supporting it formally and informally within and beyond school, sharing duties and responsibilities, demonstrating flexibility and generosity, providing modeling of collegial responsibility for students;
- efficiently and effectively carries out the administrative requirements associated with classroom teaching, as well as being a member of the wider College community. This includes, supporting and implementing Junior School and wider College policies and procedures;
- is involved in the cocurricular activities offered to students at the College, will give time to the College after school and/or on the weekends to fulfil their cocurricular obligations (sport and/or activity), and in consultation with the Junior School Sportsmaster and the relevant Convenor, plans a consistent, coherent and relevant program in their area of co-curricular activity;
- keeps informed of current developments in educational thinking, curricular and teaching practice, as well as the “holistic” development and welfare of children;
- contributes to the professional development of other staff members within the College by sharing knowledge, ideas and resources, and working as a member of a team.

**Other duties as assigned from time to time by the Principal and/or Head of Junior School**

Reviewed: December 2021