

St Pius X College – Online Learning Plan



Office 365



Edrolo



SCREENCAST MATIC

Years 5 to 12

July 2021

Online Learning Resources – [Click Here](#)

In the event of Covid-19 Stay at Home Orders, the following online learning plan will be implemented:

1. Timetable

Years 7 to 12

- I. The normal timetable as scheduled through IWISE will operate.
- II. Teachers are encouraged to **conclude each online lesson 5 to 10 minutes early** to provide opportunity for both teachers and students to have a break from the screen, stretch, stand up and rest.

Junior School

- I. Students will have their daily routine posted at the start of each day
- II. Specialist classes will operate as per the timetable.

2. Daily Routine

- I. Commence each day with a Homeroom online TEAMS meeting and mark the roll.
- II. Commence every timetabled lesson with an online TEAMS meeting and mark the roll.

3. Roll Marking

- I. Mark the roll for both Homeroom and each lesson.
- II. Inform the Year Coordinator of any absences

Resources for Roll Marking contained in Online Learning Resources [Click Here](#)

4. Conduct and Dress Code for Students

Students must:

- I. be respectfully dressed and abide by the Student Code of Conduct 'Guidelines for Mufti Day Clothing' as stated in the Student Diary. No hooded garments or caps to be worn.
- II. comply with the Guiding Principles for the Use of Technology and Acceptable use Policy for Students and Technology as stated in the student Diary.

5. Online Learning Platform





- I. For consistency and to assist parents and students, aim to use CANVAS and or/ TEAMS and Class Notebook for delivery of learning materials.

6. Channels of Communication

- I. Inform students of your preferred form of communication:
 - Conversations/Chat in TEAMS
 - Discussions in CANVAS
 - School Email
- II. To protect teachers, please adhere to the EREA Online Code of Conduct. Do not issue to students your personal telephone numbers or engage with students through social media and instant messaging accounts.
- III. When communicating to Parents clearly state the class and subject

7. Learning Strategies

- I. Implement the following learning analogies to ensure variety.

Campfire	Watering Hole	Cave	Mountain Top
			
One to Many	Many to Many	Independent Work	Sharing to Many
Explicit Teaching. Utilise Microsoft TEAMS and sharing your screen to present power points or lectures	Provide opportunity for group discussion or group work through collaborative spaces	Allow time for <u>Reflection ,deep work</u> and critical thinking	Celebrate student achievement Provide opportunities for students to share responses Award 'emojis'

8. Collecting Student Work

Student work does need to be collected as evidence of engagement, determining student grades and writing reports.

For consistency and ease of organisation utilise one of the following methods to collect evidence of learning:

- i. Class Notebook
- ii. Assignment function within TEAMS.
- iii. Assignments in CANVAS

9. Feedback, Assessment and Reporting

- I. Any changes to assessment can only be made following consultation with the AP Teaching and Learning. Changes are communicated to students in writing and Subject Coordinators are required to update the relevant Student Assessment Booklet.
- II. Utilise the 'Assignments' feature in CANVAS OR Microsoft Office Teams for students to upload assessments and to provide feedback.
- III. Assessment tasks submitted online for Years 10 to 12 are to be verified through Turnitin in order to maintain integrity. Turnitin may also be used for Years 7 to 9

10. Teleconferencing

Video meetings can only take place through the College's Microsoft Office 365 account using TEAMS. [Refer to advice](#) from the IEU in regard to video lessons.