



ST PIUS X COLLEGE

CHATSWOOD

ENROLMENT POLICY

Enrolment Criteria

All children of parents who are prepared to support the religious principles and ideals of this College are considered eligible for enrolment.

The College Enrolment Policy gives priority to enrolment applications in the following order:

1. Siblings of enrolled or attending students.

Catholic students from the following Feeder Schools:

GROUP A

• Applying for Years 5 & 7

- ✓ Our Lady of Dolours, Chatswood
- ✓ St Thomas', Willoughby
- ✓ St Philip Neri, Northbridge
- ✓ Our Lady of Good Counsel, Forestville
- ✓ St Martin de Porres, Davidson
- ✓ Holy Family, Lindfield
- ✓ Corpus Christi, St Ives
- ✓ Our Lady Help of Christians, Epping.

Broken Bay Diocese special arrangement Group A

In regard to the Broken Bay diocese arrangement Year 3 parents will be given the opportunity of applying to the Principal of St Pius X College for their Catholic son to commence at the College in either Year 5 or Year 7.

Catholic students from the following Feeder Schools:

GROUP B

• Applying for Year 7

- ✓ Our Lady of Perpetual Succour, West Pymble
- ✓ Sacred Heart, Pymble.

Broken Bay Diocese special arrangement Group B

In regard to the Broken Bay diocese arrangement Year 5 parents will be given the opportunity of applying to the Principal of St Pius X College for their Catholic son to commence at the College in Year 7.

2. Catholic students from non-feeder Catholic primary schools.

3. Catholic students from non-Catholic schools and who are members of a Catholic community.

4. Non-Catholic students from Catholic schools.

5. Non-Catholic students from non-Catholic schools.

Applications from sons of ex-students of the College are also given consideration.

Application for Enrolment for Years 5 & 6

Applications for students to attend the College for Years 5 & 6 only are **NOT** accepted. All offers of enrolment are offered on the expectation that the enrolment will cover the period from commencement to the completion of Year 12.

Application for Enrolment for Years 8-11

Enrolment applications for Years 8-11 are accepted, however, positions are strictly subject to availability.

Application for Enrolment from Overseas Student

The College does not accept overseas students.

BASIS OF DISCRETION

The application of these priorities and considerations may be varied at the discretion of the Principal.

Additional Information

Broken Bay Diocese special arrangement Group A

In regard to the Broken Bay diocese arrangement Year 3 parents will be given the opportunity of applying to the Principal of St Pius X College for their Catholic son to commence at the College in either Year 5 or Year 7.

1. Parents of Catholic students in Year 3 must complete the online application form found on the St Pius X College website and lodge it within the specified time limit.
2. After satisfying the usual enrolment criteria of St Pius X College parents will receive formal advice from the Principal of the College of acceptance, or otherwise, for either enrolment in Year 5 or Year 7.
3. All offers of enrolment must be confirmed with the payment of the confirmation fee by the payment date which is within 6 weeks from the time of notification of acceptance. Failure to pay the confirmation fee by the due date will render the offer of enrolment void.

Broken Bay Diocese special arrangement Group B

In regard to the Broken Bay diocese arrangement Year 5 parents will be given the opportunity of applying to the Principal of St Pius X College for their Catholic son to commence at the College in Year 7.

1. Parents of Catholic students in Year 5 must complete the online application form found on the St Pius X College website and lodge it within the specified time limit.
2. After satisfying the usual enrolment criteria of St Pius X College parents will receive formal advice from the Principal of the College of acceptance, or otherwise, for enrolment into Year 7.
3. All offers of enrolment must be confirmed with the payment of the confirmation fee by the payment date which is within 6 weeks from the time of notification of acceptance. Failure to pay the confirmation fee by the due date will render the offer of enrolment void.

Enrolment Procedures

Expression of Interest – Contact List

To ensure you receive notice of when to enrol please complete the [Expression of Interest](#) form available online at www.spx.nsw.edu.au under the Enrolment heading. There is no fee to lodge the Expression of Interest form. The Enrolment period takes place during March two years prior to the student's commencement. Completion of the Expression of Interest form does not constitute an enrolment nor a place on a waiting list.

Completing the Enrolment Application Form for the general intake Years 5, 6 and 7

When to fill out the online Application for Enrolment form:

Feeder School Applicants

Group A – See information under Enrolment Criteria – Broken Bay arrangement applies to Years 5 and 7

Applying for a Year 5 position ➡➡➡	When your son has just commenced Year 3
Applying for a Year 6 position ➡➡➡	When your son has just commenced Year 4
Applying for a Year 7 position ➡➡➡	When your son has just commenced Year 3

Group B – See information under Enrolment Criteria – Broken Bay arrangement applies to Year 7 only.

Applying for a Year 5 position ➡➡➡	When your son has just commenced Year 3
Applying for a Year 6 position ➡➡➡	When your son has just commenced Year 4
Applying for a Year 7 position ➡➡➡	When your son has just commenced Year 5

All Other Applicants

Applying for a Year 5 position ➡➡➡	When your son has just commenced Year 3
Applying for a Year 6 position ➡➡➡	When your son has just commenced Year 4
Applying for a Year 7 position ➡➡➡	When your son has just commenced Year 5

Parents are asked to supply the following:

- a brief personal summary of church and school involvement
- copies of birth and sacramental certificates
- Immunisation record
- latest school report and NAPLAN test results (where applicable)
- A small passport size photo of the applicant is also necessary

Applications for Years 5, 6 & 7 close at the end of April each year.

Applications for Years 5, 6 & 7 received after this date are accepted without penalty, however, only waiting list positions will be available.

Enrolment Application and Confirmation Fees

For current fees and conditions please see the Schedule of Fees found under the Enrolment heading at www.spx.nsw.edu.au

Enrolment Interviews

Every applicant for which a position is established is invited to attend an interview. Following interviews, successful applicants are asked to confirm their position with the confirmation fee.

The confirmation fee is non-refundable and non-transferable should you wish to cancel or defer the enrolment.

Waiting List Information

Applicants who do not make the first round of offers are placed on a waiting list. Further offers are made as soon as places become available. Waiting lists are fluid. Offers can come as late as the beginning of the new school year.

Please note: For the general intake Years of 5, 6 & 7, unsuccessful applicants who are on a waiting list from the previous year who wish to be considered for the following year need to make a fresh application. The enrolment application fee will apply and standard selection criteria will stand.

Application for Enrolment for Years 8-11

Interviews for these positions are held during Term 3 and 4 in the year prior to commencement. Please contact the Registrars Office for an Application Form.

Additional Information

Open Day

Every year the College holds an Open Day in March. All prospective parents are urged to take advantage of this opportunity to meet the Principal, members of the Leadership Team, teachers and students and to inspect the facilities and resources of the College in Chatswood and Oxford Falls.

Enrolment Numbers

Year 5 is the largest intake i.e. 96 students – 3 classes of 32. The College admits another class of 32 students into Year 6 and 32 students for Year 7. Acceptance into Years 8 to 11 is subject to availability.

Policy Review

Last Reviewed:

1 February 2020

Approved by:

College Board and College Leadership Team

Renewal Date:

2023